



**City Council
Special Called Meeting
Tuesday, May 29, 2007
4:00 P.M.**

The Special Called meeting of the Trinity City Council was held on Tuesday, May 29, 2007, 2007 at Trinity City Hall, 6701 NC Highway 62, Trinity. A quorum was present.

MEMBERS PRESENT: Mayor Frances Andrews, Council members Karen Bridges, Bob Labonte, Barry Lambeth, Dwight Meredith, and Edith Reddick,

MEMBERS ABSENT: Miles Talbert, Barbara Ewings, Phil Brown.

OTHERS PRESENT: City Manager Ann Bailie; Attorney Wilhoit in at 4:05, City Clerk/FO, Debbie Hinson; Members of the Press; and other interested parties.

Call to Order

Mayor Andrews called the May 29, 2007 Special Called Meeting of the Trinity City Council to order at 4:00 pm.

ITEM 1. Resolution Appointing Debbie Hinson as the Chief Accounting Officer and Tax Collector by and With the Approval of the Local Government Commission.

ITEM 2. Amendment Modifying the Contract Between Randolph County and the City Of Trinity in Regard to Tax Collection.

After a brief discussion concerning the changes made by Attorney Wilhoit to the Resolution, Motion by Council member Bridges to appoint Debbie Hinson as the Chief Accounting Officer and Tax Collector in approval with the LGC and that the City accept the amendment modifying the contract between Randolph County and the City of Trinity to be the one that we received today, Tuesday, May 29, 2007, seconded by Council member Labonte and approved unanimously by all Council members present.

ITEM 3. Recommendation from the City's Building Committee on Increasing Office and Meeting Space.

Council member Labonte discussed the meeting held by the Building Committee to review the proposal of the building presented by Council member Talbert and the mobile units discussed earlier by Council. He advised Council members that after reviewing the options, the Building Committee made a motion to proceed with moving the portable buildings in lieu of the proposed new building. We based our decision on what we felt the City could afford.

There was discussion between Council members and Manager Bailie on the estimated costs to get the building moved as well as where the monies to pay for this expenditure would be taken from.

After discussion, concerning the need to review possible options for funding sources without using the monies dedicated to the City Hall Building Fund, ***motion by Council member Labonte to proceed with the Building Committee recommendation with funding sources for this expenditure to be determined later today after review of the budget, seconded by Council member Lambeth and approved unanimously by all Council members present.***

ITEM 4. Proposed Budget for Fiscal Year 2007 – 2008.

Manager Bailie, Mayor Andrews and Council members reviewed the proposed draft budget beginning with Programs on page 1 and continuing through each item listed on pages 2 through 5.

Law Enforcement: Discussion included what services were provided and complaints or pros and cons for the City to provide Law Enforcement Coverage. ***(no changes)***

Solid Waste: Discussion on citizen response to this program and the success of this program with the citizens. ***(no changes)***

Stormwater: This is DENR requirement and is mandated by the State of North Carolina. The city has no choice in whether to participate or not. ***(no changes)***

Land Development Planning: Council members held extensive discussion concerning this item discussing several topics that included the possibility of using the City Zoning Ordinances to control items that could be addressed in this type of plan, who would the city contract with to perform this service, the need to have a plan such as this in place prior to development, as well as the possibility of collecting information and plans from other municipalities that could possibly be used as a guideline to develop a plan for the City of Trinity.

Manager Bailie advised Council this plan would be used to define the area now known as Commercial South. She discussed conversations held by Council at earlier meetings prior to the retreat concerning how Council would like to develop a downtown area and to adopt some type of guidelines in the development of this area to prevent a mix of uses in the identified areas. In order to complete this task we will need a plan. This is usually done by a consultant when staff is not in place to dedicate the time needed to develop such a plan.

After discussion concerning the projected costs of the plan it was the consensus of Council that the City needed to proceed with a plan, however the proposed budgeted amount should be decreased in this line item as follows:

Decrease Land Development Planning from \$65,000 to \$40,000. The remaining balance of \$25,000 is to be dedicated to the City Hall Reserve.

Increase City Hall Reserve from \$50,000 to \$75,000

Street Improvements: Manager Bailie and Council members discussed proposed costs that would be incurred by the City if this project is approved. After discussion, it was the consensus of Council to leave this item as proposed. ***(no changes)***

Greenways: Manager Bailie and Council members discussed the purpose for this proposed expenditure. Manager Bailie advised Council members that the current Land Use Plan illustrated possible areas greenways could be used, however we need a plan that will identify the areas that could be acquired at the same time sewer easements are acquired. Manager Bailie advised Council this expenditure was budgeted in an effort to help fund the plan for greenways. ***(no changes)***

Staffing: Manager Bailie and Council members discussed the need for additional office staffing in comparison to staffing for public work services. Manager Bailie advised Council members that she had budgeted funds for a public works person through contract and had spoken with someone in regards to providing this service to the City by means of contract. *(no changes)*

Revenues:

Ad Valorem Taxes: Council members, Mayor Andrews, and Manager Bailie discussed the current proposed tax rate (no increase in current rate) as well as the collection rate for taxes, the time period that revenues collected were distributed by the county, and the amount withheld for tax collection. *(no changes)*

Fund Balance Appropriated: Council and Manager discussed future implementation fee for stormwater program and what might be used to determine the fees. Manager Bailie advised Council that she would gather information from other municipalities for discussion by Council at the appropriate time. *(no changes)*

Unrestricted Intergovernmental Funds: Brief discussion by Manager Bailie and Council members concerning the items included in this category. *(no changes)*

Expenditures

Administration: *No Changes*

Finance: *No Changes*

Planning/Zoning: *No Changes except for the item discussed previously*

Public Works: Brief discussion concerning the amount budgeted in this item for public works contract person as discussed earlier. *(no changes)*

Special Appropriations: Council members and Manager Bailie discussed each bullet item listed in this section and what constituted the need for each of the proposed expenditures. There were no changes in the proposed budgeted amounts for economic development uses or the funding that was allocated for the YMCA.

Change in the amount budgeted for the City Hall Reserve Fund to show a \$25,000.00 increase from \$50,000 to \$75,000

Sewer Fund: *There were no changes to the proposed budget for this item.*

Fund Balance: Discussion concerning the Unrestricted Fund Balance, General Fund Balance, and current fund balance.

After the conclusion of the review of the proposed budget Council members and Manager Bailie discussed the cost to complete moving and setting up the mobile office units and possible funding sources. After discussion, concerning where these funds could be used and the amount to be allocated through a Budget Amendment from the Current Year Budget (06-07) ***motion by Council member Bridges that \$125,000.00 be moved by budget amendment from the 2006-2007 Budget surplus line items to the City Hall Building Fund and that the Land Development Plan budgeted in the Planning/Zoning Department Professional Services for the Proposed 07-08 New Year Budget be decreased \$25,000.00 and be moved to the City Hall Reserve increasing the amount designated to the City Hall Fund to \$75,000.00. The motion was seconded by Council member Labonte and approved unanimously by all Council members present.***

ITEM 5. Additional Business and Closing Comments.

There was a brief discussion between Mayor Andrews and Council members concerning the possibility of alcohol sales in Trinity and the need to educate the public. Council members agreed that an alcohol referendum added to the ballot would allow the residents to vote and make the choice concerning this item.

Adjournment

With no other business to discuss, *motion by Council member Meredith to adjourn the Tuesday, May 29, 2007 meeting at 5:35:37 pm, seconded by Council member Reddick and approved unanimously by all Council members present.*

These minutes were approved as written by the Trinity City Council at their Regularly Scheduled Meeting held on June 19, 2007 upon motion by Council member Ewings, second by Council member Brown and approved unanimously by all Council members present.